



## Aditya College of Engineering & Technology

Aditya Nagar, ADB Road, Surempalem-533437

Date: 26/08/2020

### Minutes of Meeting

Chairman has welcomed all the grievance redressal committee members to the meeting which is being conducted in the Principal's chamber at 2.30 pm on 25-08-2020.

Then the coordinator delivered the objectives of the meeting and is as follows:

1. Plan of action for the 2020-2021 academic year.
2. Presenting the grievance report for 2019-2020 academic year.

Coordinator along with the grievance redressal committee members discussed how to fulfil the above objectives.

Name of the member	Role	Signature
Dr. T K Rama Krishna Rao (Principal)	Chairman	
Mrs. Koneti Varalakshmi (Asst. Professor)	Coordinator-1	
Mr. Padala Ramesh Kumar (Assoc. Professor)	Coordinator-2	
Ms. Swathi Ayithampudi (Asst. Professor)	Member	
Mr. P L Prasada Rao (Chief Warden)	Member	
Mr. Sakamuri Venkata Ratnam (Parent of 19P31A0312)	Member	
Mr. M. Rajeshwara Rao (Parent of 18P35A0109)	Member	
Ms. Chinnam Harika Reddy 19P31A1211	Member	
Mr. Madem Veera Venkata Sri Sai Sandeep (Student-17P31A04L2)	Member	
Ms. Gedela Vijaya Sai Lakshmi (Student-19P31A0585)	Member	
Ms. P Amrutha (Student-18P31A04F9)	Member	

Copy to all the committee members

**Chairman**  
PRINCIPAL  
Aditya College of  
Engineering & Technology  
SUREMPALEM - 533 437

